



Alsager Company of Archers

Founded 1974

www.alsagercompanyofarchers.org.uk

Guidelines for the Club to Return to Archery – Phase 1 1st September 2020 – Version 2

Club Guidelines to Returning to Archery – Phase 1 1st September 2020 – Version 2

in conjunction with the
ArcheryGB's Returning to Archery – Phase 1 Guidance Notes for Clubs - issued 4 July 2020
which can be found on the ArcheryGB Website with the following URLs

<https://www.archerygb.org/wp-content/uploads/2020/05/Guidance-Notes-for-Clubs-Update-4-July.pdf>
and

<https://www.archerygb.org/wp-content/uploads/2020/05/Guidance-Notes-for-Archers-Update-4-July.pdf>

Introduction:

Cranberry Academy has given the Club permission to resume shooting on their Playing Field, our Outdoor Range. However, not surprisingly, the shooting must follow the guidance given by ArcheryGB in their documents and in this document detailing the processes/procedures we must all adhere to minimise the spread of the COVID-19 virus not only within the membership but also within the Pupils and Staff of Cranberry Academy.

Key Points:

- Once a Target is booked, it is case of turn up, shoot and go home. No socialising is permitted in the current environment.
- the Clubhouse container is not to be opened, again to discourage socialising.
- there will be no formal Club Programme covering the Outdoor Shooting and there will be none of the Club's normal competitions taking place as this is seen as encouraging larger gathering of members and social distancing becomes more difficult to maintain safely.
- The School Toilets are not available during this crisis, so please come prepared. Alfresco Peeing on the field is definitely not acceptable.
- The use of the Master Scoresheet file, kept in the rack in the Equipment Container, is to be suspended for the foreseeable future. Scores to be submitted online – further details in separate email document.



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So following the government/ArcheryGB guidelines.....

STAY ALERT

- Members **MUST NOT** come to the range/club if they show symptoms of any illness but in particular of Covid-19
These are highlighted on NHS Direct and include:
 - A new persistent and dry cough
 - A temperature

- If you are symptomatic, living in a household with a possible COVID-19 infection then guidance is that you should remain at home. If you are classified as extremely vulnerable on health grounds, although you can meet people outdoors and, from 4 July, indoors, you should be especially careful and be diligent about social distancing and hand hygiene. For those shielding, you can now consider taking safe exercise outdoors and meeting up with one person outside your household, always maintaining social distancing and robust hand and respiratory hygiene.

- Archers should notify the club should they develop symptoms after attending the archery range.

- After the session, archers should sanitise their hands, clean their equipment and anything else used at the session.

It cannot be emphasised enough but it is vital that **all** Social distancing measures are observed not only to protect Club members but the pupils and staff of the Academy from this horrific virus.

With the Academy giving their permission for the Club to resume shooting following all the measures to minimise social contact. For resumption to take place the following guidelines have been developed by the Club Committee.

PLEASE READ THOROUGHLY AND STRICTLY OBSERVE THESE GUIDELINES.

Please remember if a case of COVID-19 is traced back to the Academy or the Club members it will no doubt mean the Club and its members will have to go into quarantine and shooting will have to cease immediately and not resume until the quarantine has been lifted.



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Guidelines to resuming shooting at Cranberry Academy

1. Shooting at Cranberry Academy is to be strictly controlled with limited numbers of members shooting at any one time.
2. To shoot members **must** first book a Target using a simple Booking System that is available on the Club's Website (www.alsagercompanyofarchers.org.uk).
3. A maximum of 8 Targets will be allowed on the field at any one time.
4. The minimum distance between the centre of these targets is 5 Metres.
5. The centre of each of these 8 Targets at each of the distances will be marked on the field.
6. Currently, only one member is allowed to shoot on a Target unless they are from the same household.
7. On member's first visit to the Cranberry Academy during this Phase 1 the Target Face and Pins they use must be taken home with them and brought back to use again on subsequent visits to shoot.
8. The 2 metre social distancing is to be maintained where possible at all times. This especially applies when on the field shooting.
9. Where not possible to maintain this 2 metre distance Face Masks must be worn. i.e. Entering the Container, putting out or away Targets and Stands.
10. Face Masks, Gloves and Sanitiser will be available for members to use in the container but it is recommended to bring your own.
11. **John Lewis will act as the Club's Target Booking Manager and maintain the Club's Target Booking Chart and will regularly update the Club Website with the latest version of the Chart.**
See the Instructions for Booking and confirming of a Target at Cranberry Academy in the following section.
12. **PLEASE DO NOT TURN UP AT CRANBERRY ACADEMY EXPECTING TO SHOOT WITHOUT FIRST BOOKING A TARGET.**
13. Booking requests for Targets are to be only made using the online webform on the Club's website. Please do not contact John, to book a Target, by any other method.
14. **Arriving/Leaving Cranberry Academy – Main and Side gates:**
 - a. If you are the first to arrive and the Main & Side Gate will be locked then it is strongly suggested that you wear disposable gloves to unlock these gates.
 - b. If you are the last to leave the field for the day then before you close/lock the gates again please wear disposable gloves.
15. **Opening/Closing the Equipment Container:**

To get any Equipment in or out of the Container.

 - Please wear a Facemask to help reduce the risk of spreading the virus.
 - It is strongly advised to wear disposable gloves when handling the Club Equipment, such as Bosses, Stands, Ropes, Metal Pegs and Clipboards. This also applies to Opening, Closing and Locking the Container Doors or use Hand Sanitiser to clean your hands once you have finished handling the Club Equipment in or out of the container. Note: Hand Sanitiser must contain minimum 70% Alcohol to effectively clean your hands and equipment.



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TO BOOK A TARGET

1. There is a Webpage on the Club's Website (www.alsagercompanyofarchers.org.uk/covid.htm) devoted the latest news on the how the COVID-19 Pandemic is affecting the Club.
2. On this page you will also find links to the Target Booking System Chart on a day by day basis for the week ahead just under the Page Heading *Club and the COVID-19 Pandemic*
3. On each of the days you will find a Button titled 'Click here to request a Target'. When you click on this button you will be taken to a Web Online Form that requires you to complete to make a request.

Information required is

- a. Name
- b. Mobile Number
- c. Email Address
- d. And from a Drop down menu select the Date/Time slot you would like

PLEASE NOTE – This is a request for a Target Slot and still has to be confirmed.

4. When you press the Submit button on the Request Form it automatically generates and sends an email to the requestor, as a confirmation of what the requestor has requested at the same time it generates a separate email containing the Target Request details and sends to bookings@alsagercompanyofarchers.org.uk (email address where Target Requests will be handled by John Lewis).
5. John will then reply to the Requestor that the Request has been successful or not via email. John will then update the Target Booking Chart and update the Chart(s) on the Website accordingly.
6. **PLEASE NOTE: Priority to Saturday Morning Target bookings will be given to the Club's Juniors. Junior Coaches are available to supervise the Junior Session (Maintaining the Social Distancing laid down in this document and the ArcheryGB documents).**

Thank you for your patience during this challenging times.

ACA Committee